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MONTHLY REPORT

INSTALLATION AND MAINTENANCE BRANCH


1 NOVEMBER - 30 NOVEMBER 1960

ENGINEERING STAFF

1. Routine maintenance occupied the full time of the technicians on board at Headquarters. Eleven technicians were on TDY part or all of this reporting period.

2. There were five EOD's this month, eight PEP Interviews, and eleven folders reviewed and put in process.

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Chief, Installation and
Maintenance Branch, OC-E

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ELECTRONIC MAINTENANCE SECTION

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A. Microwave

1. Preventive maintenance was performed

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2. Only a limited amount of preventive maintenance could be performed because of the shortage of personnel.

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C. Washington Disaster Plan

1. Only a limited amount of preventive maintenance was performed because of the shortage of personnel.

D. Special Projects

1. It is estimated that Room 330, Administration Building, will be completed during or before the first week of December.

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2. The following equipment has been repaired for various components of the Agency.

- a. Two Motorola V.H.F. Transmitter-Receivers.

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- c. One Communications Receiver

3. We are in the process of repairing the following RS-6 Equipment for Telecommunication, Training, and Techniques Staff.

- a. Two ea. RT-6 Transmitters.
b. Four ea. RP-6 Power Supplies.
c. Two ea. RR-6 Receivers.
d. Two ea. RA-6 Filter Units.

WIRE MAINTENANCE SECTION

A. Trouble Reports

1. The Wire Maintenance Section in the Washington area has reported a total of one hundred and eighty (180) troubles for the month of November. The troubles as broken down by areas are as follows:

| | |
|--------------------|-----|
| "L" Signal Center | 110 |
| | 19 |
| OCI | 24 |
| Local Outside Area | 27 |

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B. Section Activities

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1. Seventeen major pieces of Teletype and Crypto equipments were overhauled in the Rehab. Shop and put into C-1 condition.

2. One Model B Tiny Tot was installed in the Signal Center.

3. Eight Sig Tots were fabricated and modified at the Rehab. Shop for on-line operation.

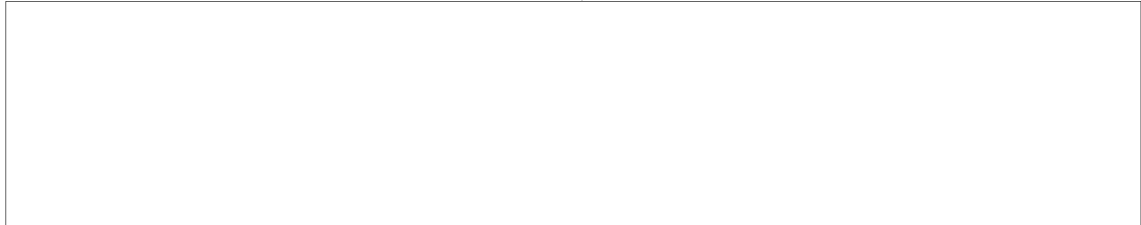
4. Two KW-26's were checked
the month.

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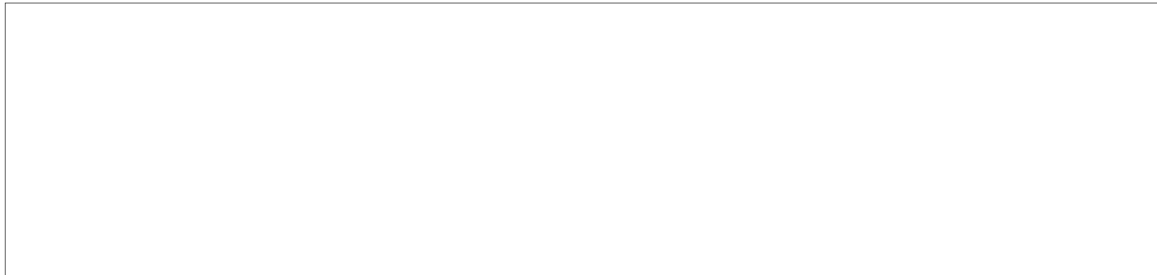
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7. Seven requisitions were processed for equipment shipped from warehouse stock.



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D. Overtime

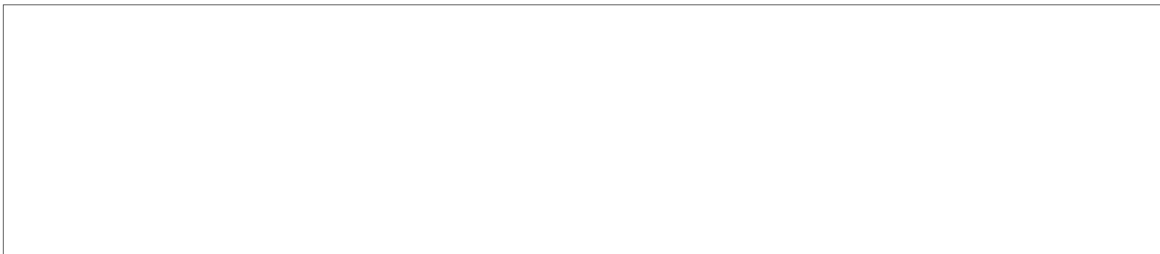
The Wire Maintenance Section has expended a total of one hundred and forty (140) hours overtime for the month of November.

BRANCH SUPPLY

As of 28 November 1960 the total expenditure for the Fiscal Year 1961 is approximately \$68,695.79.

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